

Message Text

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44

ACTION DRC-01

INFO OCT-01 EA-10 ISO-00 L-03 OMB-01 SCA-01 SY-05 AID-05

USIA-15 COME-00 DODE-00 DOTE-00 JUSE-00 /042 W

----- 081019

R 050913Z AUG 75

FM AMEMBASSY SINGAPORE

TO SECSTATE WASHDC 3217

INFO AMEMBASSY KUALA LUMPUR

UNCLAS SINGAPORE 3388

E.O. 11652: N/A

TAGS: AINF, OGEN

SUBJ: IMPLEMENTATION OF 1974 PRIVACY ACT

KUALA LUMPUR FOR B&F AND RSO

REF: STATE 172353

1. REPORT INCLUDES ONLY STATE DEPT. RECORDS. ALL OTHER AGENCIES ANTICIPATE RECEIVING SEPARATE INSTRUCTIONS FROM THEIR AGENCIES OR DEPARTMENTS AND WILL REPLY ACCORDINGLY.

2. REPORT DOES NOT, REPEAT NOT, INCLUDE (1) ALLOWANCE OR ORE FILES AUTHORIZED UNDER STANDARDIZED REGULATIONS AS OFFICIAL RECORDS MAINTAINED BY B&F IN KUALA LUMPUR; (2) PERSONNEL FILES AND OFFICERS' EVALUATION REPORTS AS ORIGINALS MAINTAINED IN DEPARTMENT; (3) SECURITY FILES (VIOLATIONS ONLY) AS ORIGINALS AND ALL OTHER SY FILES MAINTAINED IN DEPARTMENT. NORMALLY, ALL INDIVIDUALS MAY REVIEW THEIR OWN FILES, OTHERWISE FILES ARE RESTRICTED TO ADMIN PERSONNEL ON A NEED-TO-KNOW BASIS.

3. REPORT INCLUDES ONLY TWO RECORDS WHICH APPEAR APPROPRIATE FOR INCLUSIONS UNDER GUIDELINES OF REFTTEL, I.E.:

I. NAME OF RECORD

CONS: CONSULAR REGISTRATION OF US CITIZENS ABROAD

GSO: TRAVEL, TRANS & LICENSE FILE

UNCLASSIFIED

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II. CATEGORY OF INDIVIDUAL

CONS: INFORMATION REGARDING U.S. CITIZENS IN CONSULAR DISTRICT WHO DESIRE TO HAVE THEIR PRESENCE AND PERSONAL DATA KNOWN TO EMBASSY.

GSO: U.S. GOVERNMENT EMPLOYEES ATTACHED TO U.S. EMBASSY.

III. CATEGORY OF RECORD

CONS: INCLUDES NAME, DATE AND PLACE OF BIRTH, LOCAL, U.S. AND EMERGENCY ADDRESSES, EVIDENCE OF CITIZENSHIP AND NAMES OF MEMBERS OF PRIMARY FAMILY (RECORD IS VOLUNTARY). ENDORSEMENTS OF SUBSEQUENT CONSULAR SERVICES RENDERED THE INDIVIDUAL ARE ADDED.

GSO: TRAVEL ORDER, SHIPPING DOCUMENTS, LICENSING INFORMATION. (DRIVERS, PETS, VEHICLE REGISTRATION, ETC.)

IV. AUTHORITY

CONS: EXECUTIVE ORDER 8820 DATED JULY 11, 1946 AND SUPERSEDED BY EXECUTIVE ORDER 11295 DATED AUGUST 5, 1966. 22CFR 50.3 PROVIDES THAT A PERSON WHO CLAIMS U.S. NATIONALITY MAY APPLY FOR REGISTRATION.

GSO: POST MANAGEMENT REQUIREMENT.

V. ROUTING USES

CONS: RECORD RELEASED TO THIRD PARTIES ONLY UPON CONSENT OF THE REGISTRANT OR WHEN OFFICERS FEEL THAT RELEASE OF INFO WILL BE OF BENEFIT TO THE REGISTRANT. INFORMATION MAY ALSO BE RELEASED PURSUANT TO A SUBPOENA OR COURT ORDER, AT THE REQUEST OF ANOTHER U.S. GOVERNMENT AGENCY, OR WHEN EXPRESSLY AUTHORIZED BY THE SECRETARY OF STATE. MATERIAL OF A CLASSIFIED NATURE SHALL NOT BE FURNISHED EVEN TO THE REGISTRANT.

GSO: AID, USIA, DEPT. OF COMMERCE, DEPT. OF DEFENSE, DEPT. OF TRANSPORTATION, DEPT. OF JUSTICE. ALL INDIVIDUALS MAY CONSULT OR REVIEW THEIR OWN FOLDERS. OTHERWISE THEY ARE RESTRICTED TO G.S.O. PERSONNEL TO CHECK ON MATTERS ASSOCIATED WITH ARRIVAL AND DEPARTURE OF PERSONNEL.

VI. RECORD MANAGEMENT POLICY & PRACTICE

CONS: RECORDS ARE MAINTAINED IN HARD COPY AND INDEXED BY NAME. USE OF RECORDS IS SUPERVISED BY CONSULAR OFFICER DURING UNCLASSIFIED

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WORK-DAY AND STORED IN SPECIAL LOCKED CABINETS AFTER-DUTY HOURS. RECORDS ARE TO BE HELD FOR MAXIMUM OF 5 YEARS FROM DATE OF LAST ENDORSEMENT.

GSO: FILES IN FOLDERS AND FILED ALPHABETICALLY BY NAME. NO RESTRICTED INFORMATION IS CONTAINED SO NO SECURITY PRECAUTIONS NECESSARY. RECORDS DESTROYED IN ACCORDANCE WITH DISPOSITION HANDBOOK.

VII. SYSTEM MANAGER

CONS: THE ADMINISTRATIVE OFFICER

GSO: THE ADMINISTRATIVE OFFICER

VIII. SOURCES

CONS: COMMERCIAL ESTABLISHMENTS, HOTEL CHAINS, BANKS AND

PRIVATE CITIZENS, AS WELL AS THE REGISTRANT.

GSO: N/A.

HOLDRIDGE

UNCLASSIFIED

<< END OF DOCUMENT >>

Message Attributes

Automatic Decaptioning: X
Capture Date: 26 AUG 1999
Channel Indicators: n/a
Current Classification: UNCLASSIFIED
Concepts: n/a
Control Number: n/a
Copy: SINGLE
Draft Date: 05 AUG 1975
Decaption Date: 01 JAN 1960
Decaption Note:
Disposition Action: n/a
Disposition Approved on Date:
Disposition Authority: n/a
Disposition Case Number: n/a
Disposition Comment:
Disposition Date: 01 JAN 1960
Disposition Event:
Disposition History: n/a
Disposition Reason:
Disposition Remarks:
Document Number: 1975SINGAP03388
Document Source: ADS
Document Unique ID: 00
Drafter: n/a
Enclosure: n/a
Executive Order: N/A
Errors: n/a
Film Number: D750269-0899
From: SINGAPORE
Handling Restrictions: n/a
Image Path:
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Legacy Key: link1975/newtext/t19750899/baaaaggk.tel
Line Count: 114
Locator: TEXT ON-LINE, TEXT ON MICROFILM
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Original Classification: UNCLASSIFIED
Original Handling Restrictions: n/a
Original Previous Classification: n/a
Original Previous Handling Restrictions: n/a
Page Count: 3
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Previous Classification: n/a
Previous Handling Restrictions: n/a
Reference: n/a
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Review Content Flags:
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Review Markings:

Margaret P. Grafeld
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06 JUL 2006

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Review Release Event: n/a
Review Transfer Date:
Review Withdrawn Fields: n/a
Secure: OPEN
Status: <DBA CORRECTED> gwr 971003
Subject: n/a
TAGS: AINF, OGEN, OGEN
To: STATE INFO KUALA LUMPUR
Type: TE
Markings: Margaret P. Grafeld Declassified/Released US Department of State EO Systematic Review 06 JUL 2006